

POSITION INTEREST REQUEST

(CLASSIFICATION TITLE)		(OC#)	
NAME: _____			
Last	First	Middle Initial	
ADDRESS # _____			
Number and Street	City	State	Zip Code
(H) PHONE # _____		(W) PHONE # _____	
May we contact you at work phone #? Yes _____ No _____			
(Please contact us at 859-258-3051 if you have not heard anything 2 weeks past the filing deadline date)			

CURRENT LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT EMPLOYEE? _____ IF YES, _____
IF YES WHAT IS YOUR CURRENT TITLE? _____

***** ESSENTIAL JOB ELEMENTS SECTION

I HAVE REVIEWED THE JOB POSTING FOR THE ABOVE MENTIONED POSITION

The Lexington-Fayette Urban County Government supports the purpose of the Federal and State Laws and Regulations, which require employers to ensure that no qualified individual with disabilities shall be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination in employment. However, applicants must be able to perform all essential job functions with or without reasonable accommodations. In order to assure compliance, this Section must be returned with your application and when completing a Position Interest Request or you will not be included in this recruitment process.

Information obtained will not be part of your application or official personnel records and will be considered confidential.

Please answer the following question(s):

- A. After reviewing the job posting which includes essential job tasks, can you perform the essential job duties and responsibilities of the position (with or without reasonable accommodation)?

Select One: _____

Please Note: Under the Americans with Disabilities Act of 1990 (ADA), a qualified individual with a disability who satisfies the requisite skills, experience, education and other job related requirements is defined as an individual who, with or without reasonable accommodation, can perform the essential functions of the employment position that such individual holds or desires.

- B. If reasonable accommodation are needed please complete the following:

1. Are reasonable accommodations needed during the testing process and are you willing to discuss same?

Select One: _____

(Please Note: The person must successfully complete the job testing process with reasonable accommodations if necessary in an open and competitive manner with all other applicants for the position. ADA does not apply reasonable accommodations for employment tests that require the use of sensory, manual or speaking skills where the tests are intended to measure those skills.)

2. If you are a person with a disability, would you be willing to discuss what reasonable accommodations may be needed at the appropriate time during the hiring process?

Select One: _____

(Please Note: We cannot proceed with your application unless you are willing to discuss what reasonable accommodations would be needed.)

Signature of Applicant

Social Security Number

Date

FOR INTERNAL USE ONLY: The above applicant is in the TOP 5 on the eligibility list and is being certified to the Division for a job interview and after discussion(s) with the applicant, the following workplace accommodation(s) would be needed if such does not create an undue hardship.
COMMENTS: _____